

Cook

Knox College invites applications for a Cook in Dining Services. This is a 40 hour per week, 10 month, benefit eligible position with varied shifts, including evenings, weekends and holidays.

Primary responsibility of the Cook is to prepare high quality food items following recipes and product directions. Ability to use proper food handling and sanitation practices and how to safely operate and maintain kitchen equipment are required. Must be able to follow instructions and work closely with fellow Dining Services staff, as well as ability to direct and assist student and temporary employees. May work in any or all dining service units.

Qualifications:

1. Previous high volume cooking experience preferred.
2. High school diploma or equivalent required.
3. Must have basic math skills, and be able to read and follow instructions.
4. Sanitation certification highly desirable.
5. Ability to move or lift up to 50 pounds.

Notice of Non-Discrimination

In keeping with its commitment to equal rights since it was founded in 1837, Knox College particularly welcomes applications from members of underrepresented groups. Knox College does not discriminate on the basis of sex, pregnancy, gender identity or expression, race, color, creed, national or ethnic origin, religion or religious affiliation, sexual orientation or preference, age, marital or family status, disability, veteran status, or other status protected by applicable federal, state, or local law in admission, financial aid, employment, athletics, or any other aspect of its educational programs or activities. In addition, Knox College is prohibited by Title IX of the Education Amendments of 1972 and its accompanying regulations from so discriminating on the basis of sex.

Any inquiries regarding Title IX or the College's policies that prohibit discrimination should be directed to the Title IX Coordinator identified below. The Coordinator will be available to meet with or talk to students, staff, and faculty regarding issues relating to Title IX and this policy.

Lead Title IX Coordinator

Kimberly K. Schrader
Old Jail 12 | Campus Box K-209
[309-341-7751](tel:309-341-7751) office | [309-337-6536](tel:309-337-6536) cell
kschrade@knox.edu

Deputy Title IX Coordinator

Crystal D. Bohm
Associate Vice President of Human Resources
Administrative Services Center 109 | Campus Box K-200

[309-341-7200](tel:309-341-7200) office
cdbohm@knox.edu

Individuals may also contact the U.S. Department of Education's Office of Civil Rights for additional information.

Office for Civil Rights

U.S. Department of Education-Chicago Office
500 W Madison St., Suite 1475
Chicago, IL 60661-4544
Telephone: [\(312\)730-1560](tel:3127301560)
Email: ocr@ed.gov